



## **Coordinated Entry System Dynamic Match Procedure**

The purpose of dynamic matching is to identify gaps and exceptional vulnerabilities that are not captured through the typical prioritization process.

Housing readiness and requests for direct matches will not be considered for a dynamic match unless exceptional vulnerabilities are provided. CES prioritizes individuals and families with the longest length of homelessness in the community with the highest service needs. Approved submissions of dynamic matching can provide exceptions to the typical prioritization process through case conferencing, and as appropriate, to meet specialized participant needs of exceptionally vulnerable participants.

A request for dynamic matching does not guarantee a match to a housing opportunity

### **How to Make a Request**

#### **All Dynamic Match Requests are submitted via Microsoft forms**

Individual Coordinated Entry System [ <https://forms.office.com/r/SLBsXJ9LQT> ]

Family Coordinated Entry System [ <https://forms.office.com/r/RggzH4qeL5> ]

- Please provide complete, detailed information: participant UID, desired housing opportunity, homelessness history, participant's exceptional vulnerabilities, and current episode of homelessness
- Participants must be eligible for the housing opportunity requested
- Request forms must be submitted three hours before the respective match meeting for the Coordinated Entry Administrators to review and respond
- Upon approval by the Coordinated Entry Administrators, all dynamic match requests will require group consensus during the match meeting

**If you have any questions or concerns please feel free to contact us at:**

Individual Coordinated Entry System — [Dynamicmatch@ocices.org](mailto:Dynamicmatch@ocices.org)

Family Coordinated Entry System — [FamilyCES@oc-fsc.org](mailto:FamilyCES@oc-fsc.org)